



NESHTA ANNOUNCES NEW “QUALIFIED TRAINER” ON-LINE TRAINING COURSES



Training courses are designed for access and completion at your own time for:

WHO: Whether you are new to training or a seasoned trainer, you will benefit from this program. Manufacturing technicians, wastewater technicians, construction workers, emergency responders, or quality specialists are just a few of roles that would benefit.

WHAT: This program offers regulatory trainers a professional development opportunity for continuous improvement of their delivery and development skills.

This program can also support your exam preparation for the BCSP CIT certification. This online training follows current certification concepts and content.

WHY: A competent trainer is invaluable to a company's safe work environment.

WHEN: Anytime with a computer or mobile device. Train at your own pace!

**Looking for License -
Certification renewal
training credit,
Training Contact
Hours (TCH's) will be
issued upon
successful
completion**

*Qualified Trainer
courses utilize
principles from
NESHTA's
“Designing &
Delivering Effective
Training” Manual*

**Prepare for BCSP's
Certified
Instructional Trainer
(CIT) Certification
Exam**

**NATIONAL
ENVIRONMENTAL
SAFETY AND HEALTH
TRAINING
ASSOCIATION
(NESHTA)**

584 Main Street
South Portland, ME 04106
Tel: (207)771-9020

To register & more info go
to: www.neshta.org

The four courses in this program are outlined below. Each course is highly interactive. You will be asked to open documents, click links, and answer knowledge checks. Each course has a final test that requires 100% completion. No worries because you have 2 tries for each question! Successfully complete all four courses and receive "NESHTA Qualified Trainer Certificate".

Course Topic	Description	Learning Objectives	Cost
Core Principles	Broad overview on the core principles of instruction covering topics such as attributes of an effective trainer, adult learning theories, and training efficacy.	<ul style="list-style-type: none"> Identify attributes of an effective trainer Know what motivates adults to learn and retain what they have learned. List the 5 pillars of the ADDIE instructional design model. Distinguish between different types of training. Understand the importance of identifying training objectives. List learning techniques and their order of effectiveness. 	\$199.00 for NESHTA Members \$225.00 for non-members *Contact us for company rates. info@neshta.org TCH's. Awarded: 2hrs
Instructional System Design	A broad overview of the core principles, critical concepts and skills necessary to design effective, efficient, and engaging training programs that meet well-defined objectives. Information on the development of Web-based Training (WBT), On-the-Job Training (OJT), Instructor-led Training (ILT) Training, and Virtual ILT Training are presented.	<ul style="list-style-type: none"> Identify the elements of the ADDIE Model of Instructional Design. Understand the importance of conducting a needs assessment and task analysis. Create effective course objectives. Create challenging test questions. Understand the 4 levels of evaluation. 	\$199.00 for NESHTA Members \$225.00 for non-members *Contact us for company rates. info@neshta.org TCH's. Awarded: 2hrs
Instructor Led Training (ILT)	Formal delivery of training which may be conducted in person or virtually. This ILT course presents the core principles, critical concepts and skills required to deliver engaging instructor-led training programs.	<ul style="list-style-type: none"> Deliver a course that is relevant to the learner. Understand the importance of effective SOP instruction. Understand the factors of good public speaking. Assess the effectiveness of the training. 	\$99.00 for NESHTA Members \$125.00 for non-members *Contact us for company rates. info@neshta.org TCH's Awarded: 1 hr.
Structured On-the-Job Training (SOJT)	Hands-on training conducted on a specific system, laboratory instrumentation, or a manufacturing process. This OJT course instructs on how best to deliver on-the-job training programs that meet well-defined objectives.	<ul style="list-style-type: none"> Understand the advantages of Structured On-the-Job Training (SOJT). Identify the 4 main components of a SOJT. Describe the importance of a sequential checklist task guide. Comprehend the role of job performance measurement on the documentation of the SOJT. Define coaching and its importance in the SOJT process. 	\$99.00 for NESHTA Members \$125.00 for non-members *Contact us for company rates. info@neshta.org TCH's Awarded: 1 hr.

To register, proceed to www.neshta.org and look for **Qualified Trainer Online Course under the courses section and follow the registration and launch procedures.** Please note that should you fail after 2 attempts to pass the Final Test at 100% for each course, then you will have to pay to re-take the course! Take your time so you will be successful the first time through!

Principal author of these training courses is Joy M. Gaughan, CIT, Learning Joy, LLC and a fellow NESHTA Board Member.



NESHTA introductory Special, register for all four courses for \$495.00, a savings of \$101.00. This special will expire 7/31/2023.



These courses provide the basic knowledge and skills you need to begin your journey toward becoming a dynamic and effective trainer or speaker. It emphasizes how people learn differently, and teaches you the techniques and strategies you need to help your audiences to understand and learn.

NESHTA's "**Designing and Delivering Effective Training**" Manual is updated for 2018, a great resource and guide to becoming a better trainer. The manual and these on-line courses are an added benefit to those taking the CIT exam the manual follows BSCP's CIT Blueprint. To order a copy go to www.neshta.org

NESHTA Master Instructor Recognition Program

NESHTA recently launched a new Master Instructor Recognition Program for NESHTA Members, for more information and details go to www.neshta.org

Certified Instructional Trainer™ (CIT)

The Board of Certified Safety Professionals offers the CIT to qualified applicants. For information and to download the CIT handbook and Application Forms, go to: <http://bcsp.org/cet>

