

**REGISTER NOW BY PHONE,
FAX OR MAIL!**

Dr. Mr. Ms. _____

Nickname for Badge _____

Organization _____

Position Title _____

Address _____

City/State/ZIP _____

Daytime Phone _____

Fax _____

E-mail _____

Please register me for workshop scheduled for:

(Location) _____

on (dates) _____

I am paying the workshop fee of:

NESHTA Member, @ \$895

Non-member, @ \$995

using: Enclosed check, payable to NESHTA

Visa/Mastercard AmEx

Card # _____

Expiration Date _____

Name on Card: _____

NESHTA
5320 North 16th Street, Suite 114
Phoenix, Arizona 85016-3241
(602) 956-6099 FAX (602) 956-6399
workshops@ehs-training.org
www.ehs-training.org

8/26/03

Workshop Fee Schedule

Workshop Title	Member	Non-Member
Designing & Delivering Effective Training	\$895	\$995

For a current schedule of upcoming workshops, check the schedule page at NESHTA's web site, www.ehs-training.org/ws_dates.htm.

WHAT JUST A FEW PAST STUDENTS HAVE

TO SAY...

"A great program in all areas. I came away with lots of ideas and methods I can use in helping perform my duties..."

— Robert E. Bowen, Hazardous Material Coordinator, 3M Company;

"All information is excellent and useable...well paced, learning oriented...I received a great deal of information and methods I can use."

— Eugene Hoyt, Safety, Health and Environmental Instructor, The Boeing Commercial Airplane Group

"As a new instructor...this course has been very helpful in preparing me for further advancement...I feel that I have received the best quality instruction that I can have for helping me develop as a trainer..."

— Cliff Walker, E.I. DuPont de Nemours and Company

Certified Environmental, Safety & Health Trainer (CET)[®]

Certified Instructional Technologist (CIT)[®]

Examination

The CET Board of Certification offers the CET and CIT examinations on the day following most NESHTA workshops. For those interested in applying...

- a separate application and fee are required. Go to www.cet-certification.org for information and applications
- submit applications at least 30 days prior to exams to avoid rush processing fees

Designing and Delivering Effective Training Workshops

NESHTA's Award-Winning Workshop



JUST A FEW OF THE ORGANIZATIONS THAT HAVE SPONSORED STUDENTS IN PAST WORKSHOPS...

- | | |
|---|--|
| Guard | 3M Company |
| Massachusetts Institute of Technology | Allied Signal Aerospace |
| Metcalf & Eddy Services | Anheuser Busch |
| Mid-America Pipeline | AT&T |
| Missouri Department of Natural Resources | Bausch & Lomb |
| Mobil Oil Corporation | Bettis Atomic Power Lab |
| The Kingdom of Nepal | The Boeing Company |
| Northrup Corporation | Central Maine Power Co. |
| Oklahoma State Department of Health | Chevron U.S.A. |
| Olin Corporation | CITGO Petroleum |
| Pacific Gas & Electric Co. | City of Fort Wayne |
| Pennzoil | Columbia Aluminum |
| Pfizer Central Research | Columbia Gas |
| Phillips Lighting Company | Dow Chemical Company |
| Port of Portland | Eastman Kodak Co. |
| Proctor & Gamble | EG&G Rocky Flats |
| Purdue University | E.I. DuPont de Nemours |
| Raytheon Engineers & Constructors | ERM, Inc. |
| Reynolds Metals Co. | State of Florida |
| Rockwell International | Frito-Lay |
| Roy F. Weston Corp. | General Electric Co. |
| South Carolina Dept of Health & Env. Control | George Meany Center - National Labor College |
| Sun Pipe Line Company | W.R. Grace Company |
| Tennessee Wildlife Reserve Agency | Gulf States Utilities |
| Thiokol Corporation | Gwinnett County (GA) Public Utilities |
| U.S. Air Force | Hallmark Cards |
| U.S. Army | Hospital Shared Services of Colorado |
| U.S. Army Center for Health Promotion & Preventative Medicine | Indiana Bell Telephone Workers Union |
| U.S. Coast Guard | Kentucky Department of Natural Resources |
| U.S. EPA | Natural Resources |
| U.S. Marine Corp | Lockheed Martin |
| U.S. Navy | Lion Technology |
| United Engineers and Constructors | Louis Rich Company |
| University of Mississippi | Macon/Bibb (GA) Water & Sewerage Authority |
| Virgin Islands Alumina Corporation | Martin Marietta Energy Systems |
| Westinghouse Electric | Maryland Army National |
| Williams Energy Services | |

TYPICAL WORKSHOP SCHEDULE

Designing Effective Training

Sunday, 1:00 pm to 5:00 pm

Monday, 8:00 am to 5:00 pm

• Training Needs Analysis

• Task Analysis

• Learning Objectives

• Evaluation Techniques

• Lesson Plans

• Measurements of Program Effectiveness

Delivering Effective Training

Tuesday, 8:00 am to 5:00 pm

Wednesday, 8:00 am to 12:00 pm

• Training Adult Learners

• Instructional Methods and Strategies

• Learning Styles

• Instructional Media

• Delivery Techniques

• Student Presentations/Evaluations

Following the successful completion of the workshop, attendance/continuing education certificates are mailed to participants. CEUs are not available in California.

Satisfaction is guaranteed! Full refunds are made if for any reason you are not satisfied with the workshop. Full refunds also are available up to 30 days prior to each workshop. Substitutions and postponement to other locations may be made up to one week before each workshop. Payment must accompany this registration form to confirm space in the workshop. NESHTA reserves the right to cancel and refund all fees up to 30 days prior to any scheduled workshop.

NESHTA'S DESIGNING & DELIVERING EFFECTIVE TRAINING WORKSHOP IS DESIGNED FOR...

- all trainers who need to learn or improve their training course planning and presentation skills.
- those preparing or reviewing for the *Instructional Technology* test portion of the **Certified Environmental, Safety & Health Trainer (CET)®** and **Certified Instructional Technologist (CIT)®** examinations.
- trainers and training managers responsible for delivering technical and/or regulatory training (e.g., OSHA, DOT, RCRA, SARA and state regulations).
- trainers wishing to demonstrate training competency as required by 29 CFR 1910.120 & related regulations.
- training managers in all fields.

THE NATIONAL ENVIRONMENTAL, SAFETY & HEALTH TRAINING ASSOCIATION IS...

- a non-governmental, non-profit educational association comprising primarily safety, health, and environmental trainers, with 1,000 members worldwide.
- **the** educational society for dedicated trainers specializing in all disciplines and technical area from colleges and universities, consulting, engineering, government, health facilities, industry, risk management and utilities.
- dedicated to promoting trainer professionalism and competency through quality assurance, standards and voluntary certification.
- sponsor of the **CET** and **CIT** Programs.